

## SECTION 00 10 00

### NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received in the Department of Purchasing, Cuyahoga County Administrative Headquarters, 2079 East Ninth Street, Second Floor, Cleveland, Ohio 44115 **until 2:00 PM (Local Time), on Thursday, May 26, 2022** for: **Cuyahoga County Men's Shelter Expansion (RQ# 9555)** per bid documents, drawings and specifications, prepared by the Consultant Team of Robert P. Madison International, Inc., **County Requisition No. 9555. ESTIMATE: \$3,954,003.00.**

The official closing time shall be determined by the wall clock located in the Department of Purchasing, Cuyahoga County Administrative Headquarters, 2079 E. 9th Street, Second Floor, Cleveland, Ohio 44115 (Late bids will be returned unopened).

There will be a **Pre-Bid Conference on Wednesday, May 4, 2022 at 10:00AM EST** at the **Project Site**, located at **2020 Lakeside Avenue East, Cleveland, Ohio 44114**. **IT IS STRONGLY RECOMMENDED THAT INTERESTED BIDDERS ATTEND.** Bid documents will not be made available at the conference.

Prospective Bidders **MUST** visit the project site. A Site Visit will be held immediately following the Pre-Bid Conference or scheduled by contacting the Owner's Representative, Susan Milligan, at (216) 348-3841 or [smilligan@cuyahogacounty.us](mailto:smilligan@cuyahogacounty.us), you **MUST** leave your **NAME, COMPANY NAME** and **PHONE NUMBER** when calling or emailing. An additional scheduled Site Visit will be occur on **Monday, May 16, 2022 at 10:00AM EST**. Deadline to schedule any other Site Visits is **Thursday, May 19, 2022**.

After the site visit, please submit all RFI questions to Mary Ellen Butler, Purchasing Analyst for the Cuyahoga County Department of Public Works at [mbutler@cuyahogacounty.us](mailto:mbutler@cuyahogacounty.us) by **Friday, May 20, 2022, 2:00 PM EST**.

Site visits will take place on the project site - the address is 2020 Lakeside Avenue East, Cleveland, OH 44114.

**IMPORTANT COVID 19 INFORMATION PRIOR TO WALKTHROUGH PARTICIPATION:** By Executive Order EO2022-0004, all employees and visitors who are at greater risk for severe illness, including those not fully vaccinated and boosted, as defined by the Center for Disease Control (CDC), are urged to wear a face covering or face mask when entering the facility. A face covering should be cloth or other fabric worn to cover the individual's nose, mouth, and chin, and as stated by the CDC, a surgical mask, a KN95 mask, or an N95 mask is recommended as the best options. A face shield can be worn when a face covering is not advisable for health reasons or under any other circumstances recognized by the Ohio Department of Health (ODH). Please note the County does NOT provide face masks. In accordance with the CDC, the ODH, and the Cuyahoga County Board of Health (CCBH) recommendations, please do NOT participate if you are exhibiting any symptoms of COVID-19 and/or you are not feeling well. A list of symptoms can be found at [https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html?utm\\_campaign=AC\\_CRNA](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html?utm_campaign=AC_CRNA).

Bid Documents are available on compact disc [CD] (including hardcopies of the required original AIA Documents) and may be obtained at the Cuyahoga County Department of Purchasing, Administrative Headquarters, 2079 East Ninth Street, Second Floor, Cleveland, Ohio 44115. Bidders must submit the requisite original (**not** scanned) AIA documents with their bids in compliance with U.S. Copyright laws. Vendors are also encouraged to register with the County's INFOR Vendor Registration Program on the Internet at [www.opd.cuyahogacounty.us](http://www.opd.cuyahogacounty.us) to receive notices of future bid opportunities [Phone: (216) 443-7200]. Awarded Contractor must be registered with the Cuyahoga County Inspector General prior to signing a contract with the County. Registration information can be accessed on the Internet at <https://inspectorgeneral.cuyahogacounty.us/en-US/Contractor-Registration.aspx>

**Prospective bidders must comply with the applicable contract compliance procedures for the County's Diversity Program as stipulated by Cuyahoga County.**

As required by the Ohio Revised Code Section 153.54, each bid shall be accompanied by a Bid Bond for the full amount (100%) of the bid, or a Certified Check, Cashier's Check, or Irrevocable Letter of Credit in the amount of ten percent (10%) of the total amount of bid. If a Bid Bond is submitted as the bid guaranty, it must be that of an approved Surety Company authorized to transact business in the State of Ohio. The Bond will be held as a guarantee that if the proposal is accepted, the bidder will enter into a Contract for same. If a Certified Check, Cashier's Check, or Irrevocable Letter of Credit is submitted as the bid guaranty, it must be drawn on a Solvent Bank and made payable without condition to the Treasurer of Cuyahoga County, Ohio and will be held as a guarantee that if the proposal is accepted, the successful bidder, upon the contract award shall furnish a

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construction bond in the sum equal to one hundred percent (100%) of the contract amount per Section O.R.C. Section 153.54.

A non-refundable fee of **\$25.00** will be required in advance for each package of the Bid Documents. The non-refundable fee shall be submitted in the form of a Certified Check, Cashier's Check or Money Order drawn on a Solvent bank or Savings and Loan Association, payable to "Treasurer of Cuyahoga County, Ohio". Personal checks or cash will not be accepted.

Payment will only be made upon approval by the County Executive and/or his designee, and payments will be warrants issued by the County Fiscal Officer upon notification from the County Executive and/or his designee.

Cuyahoga County reserves the right and discretion to reject any bid or proposal for any reason or all bids or proposals for no reason at all without incurring any liability.

Catherine H. Tkachyk, Interim Director, Department of Purchasing

Published in the Cleveland Plain Dealer on **April 26, 2022** and **May 3, 2022**.

Published on the Cuyahoga County Web Site on **April 26, 2022**.

This notice may also be viewed at the following Cuyahoga County Internet Web Site: [www.opd.cuyahogacounty.us](http://www.opd.cuyahogacounty.us) by selecting "Notices and Contract Search." At "Select Item Type" view by clicking on "Notices". Next, enter the "Notice Bid Close Date" range or "Notice Number" and select "Search" to view applicable notices.

END OF SECTION 00 10 0