



Omelia C. Thornton, President

2301 Payne Avenue, Suite #200
Cleveland, Ohio 44114
1-440-941-4156
omelia@firstinvestinc.com

Capability Statement

First Invest, Inc. is a Minority owned; Woman owned business established as an Ohio corporation in 2008. *First Invest, Inc.* is known and valued throughout Cuyahoga County for integrity, honesty and quality work. We pride ourselves on delivering superior customer service and the longevity of our client relationships. Since our inception we have worked diligently in the Accounting & Tax Service industry to secure value and an exceptional presence within our sector.

First Invest, Inc. maintains high standards within our core business ethics and passes on those qualities in each and every customer encounter, which is reach within our product value. Our motto is "Putting People First." We collaborate with Construction Management and Owner Representative for diversity inclusions goals of SBE, FBE or MBE.

Expertise

- ◆ Strategic Planning
- ◆ General Contractors Administrative Services
- ◆ Income Tax Services for Corporations, Businesses, Non-Profit Organizations and Individuals
- ◆ City, County and State Certification Preparation
- ◆ Business Development/ Consulting in Accounting Services including GAAP/GASB practices
- ◆ Cost Monitoring/Cost Management
- ◆ Certified Payroll Preparation/Certified Union Payroll Preparation
- ◆ Accounting Staff Training to learn accounting systems/procedures (includes created manual)
- ◆ Bookkeeping Services and Temporary Accounting Staffing
- ◆ Financial Statement Preparation/Analysis/Fixed Asset Schedules
- ◆ Reconciling Accounts/Preparation Accounting Schedules/Corrections in G/L and COA

Certifications

- ◆ MBE/EDGE with the State of Ohio, Department of Administrative Services (DAS)
- ◆ MBE/WBE/SBE with the Northeast Ohio Regional Sewer District (NEORSB)
- ◆ SBE with Cuyahoga County Office of Procurement & Diversity (CCOPD)
- ◆ FBE/MBE/CSB/LPE with the City of Cleveland Mayor’s Office of Equal Opportunity (OEO)

Customers

- ◆ Burten, Bell, Carr Development Corporation
- ◆ Enterprise Community Partners
- ◆ Lakewood College
- ◆ University Hospitals
- ◆ Speak Life
- ◆ W.M. Associates
- ◆ Resurrection World Outreach
- ◆ Claytor Estates

<p>Cage code: 77LW0 Dun & Bradstreet No.: 962322330</p> <p>NAICS Codes: 541213 Tax Preparation Services 541214 Payroll Services 541219 Other Accounting Services</p> <p>Corporate Status Woman Owned Small Business Minority Owned</p>
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